

Lisbon School Committee Minutes  
February 5, 2024

Minutes of the Lisbon School Committee Meeting held on Monday, February 5, 2024 at 5:00 P.M. (Note: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the February 12, 2024 meeting.)

**Members Present:** Laura Craig, Margaret Galligan-Schmoll, Kim Labbe-Poisson, Len Lednum, Christopher Rugullies and Richard A. Green, Superintendent of Schools

**Members Excused:**

**Administrators Present:** Haley Anderson, James Churchill, Allison Leavitt, Zachary Lutick, Susan Magee, Ryan McKenney, Kristie Morin, Barbara Morris, Julie Nichols, Lisa Polakowski and Michael Toomey

**Administrators Excused:** Lori Cloutier, Tammy Hilton and Allen Ouellette

**Called to Order:**

Chair Galligan-Schmoll called the meeting to order at 5:00 PM and the Pledge of Allegiance was recited.

Participants wishing to make public comments are asked to email them to Lisbon School Committee Chair Galligan-Schmoll at [mgalliganschmoll@lisbonschoolsme.org](mailto:mgalliganschmoll@lisbonschoolsme.org) prior to the Public Comment section of the agenda.

**4. Adjustment to the Agenda:**

A. None.

**5. Unfinished Business:**

- A. Lisbon School Department 2024-2025 Proposed Budget Presentation - Superintendent Green reviewed the subsidy comparison report and reviewed the budget packet line by line. Superintendent Green continued with the following discussions:
- Benefits (health and dental) are budgeted at 9% until we hear from the insurance company as to what the rates will be. This is an increase of about \$180k until new rates are received.
  - Salaries is an increase of \$627,952.00.
  - Two bonds will be paid off in the fall of 2024. Budget year FY 25-26 they will be off the books or that amount can go to the PWS

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Renovations. Superintendent Green discussed the estimated cost and how we can use the amounts that were for the bonds to help with the offset. Further discussions can be had so that in a year or so we are ready to do that project, going out for a bond similar to the gym, with the terms in years etc.

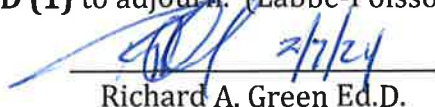
- Review of increases in salaries and benefits under each line due to staff changes, assignment's, longevity and sick day sell back.
- \$500 in the equipment lines under each school was moved to supplies due to what the state determines as "equipment". It was cut from one line but added to another, showing no increase.
- Transportation vs. Ground and Maintenance; explained salary lines and where there were decreases, other lines were increases and how it balances out. Same thing with the Tuition Paid to private schools or other SAU's. It is based on the current students needs and coding for the DOE Reporting.
- Discussion on Tier I, II and III needs and requests such as a part time school nurse, night shift position for maintenance, science and social studies teacher, along with another social work to help with student needs at all buildings. Member Craig stated that she would like to see who is at each school for custodians and who is strictly transportation. Member Lednum questioned how adding another nurse would work and what it would look like. Is the need really there?
- Enrollment for Pre-K will play a factor since the numbers are a lot lower this year.

**6. Public Comment:**

A. None.

**7. Adjournment:**

**VOTED (1) to adjourn. (Labbe-Poisson - Rugullies) (5-0) (6:34 PM)**



Richard A. Green Ed.D.  
Secretary, Lisbon School Committee