

Lisbon School Committee Minutes  
February 12, 2024

Minutes of the Lisbon School Committee Meeting held on Monday, February 12, 2024 at 6:00 P.M.  
(Note: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the March 11, 2024 meeting.)

**Members Present:** Margaret Galligan-Schmoll, Len Lednum, Laura Craig, Kim Labbe-Poisson and Richard A. Green, Superintendent of Schools

**Members Excused:** Christopher Rugullies

**Administrators Present:** Susan Magee, Ryan McKenney, Kristie Morin and Lisa Polakowski

**Administrators Excused:** All other members excused due to limited audience seating

**Called to Order:**

Chair Galligan-Schmoll called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Participants wishing to make public comments are asked to email them to Lisbon School Committee Chair Galligan-Schmoll at [mgalliganschmoll@lisbonschoolsme.org](mailto:mgalliganschmoll@lisbonschoolsme.org) prior to the Public Comment section of the agenda.

4. **VOTED (1)** to approve the minutes of January 8<sup>th</sup>, January 11<sup>th</sup>, January 22<sup>nd</sup> (Workshop), January 22<sup>nd</sup> (Special Meeting) and February 5, 2024 (Budget Meeting) as presented. (Labbe-Poisson - Crag) (4-0)

5. **Adjustment to the Agenda:**

- A. None.

6. **Good News & Recognition**

- A. National Honor Society Washington Trip – Advisor and teacher Christina Morse and a student shared experiences and places that the group were able to visit.

7. **Reports from Administrators:**

- A. LHS Update – Principal Magee reported on the following:
- Current student population - 327
  - Safety Drills
    - LHS completed 5 drills and 2 secure! Protocols per the district “In an Emergency Take Action” procedures.
  - Academics/Assessments at LHS
    - Quarter 3 / Semester 2 started on January 22<sup>nd</sup>
    - ASVAB Testing – March 5<sup>th</sup> and 6<sup>th</sup> for all 10<sup>th</sup> grade students
    - NWEA/Maine Through Year Assessments – May 20<sup>th</sup> – 31<sup>st</sup>

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- Highlights
  - Girls Cheering won the Class C State Championship.
  - District 3 Honors
    - On January 27<sup>th</sup> three students participated in the District 3 Honors at Cony High School. There were 200+ high school musicians in attendance. Congratulations to Tyra Robinson, Sam Liudvinaitis and Michael Ridley.
  - National Honor Society
    - National Honor Society members inducted – Congratulations to Gabi Turner, Hannah Card, Odessa Kay, Olivia Kuietauskas, Sam Moore, Addison Poulin and Julia Richter.
    - NHS Service Projects
      - Annual Read Across America at the Lisbon Community School.
      - Lisbon Art Works – Student art work display.
- Student Art Work Display
  - LHS students had about 75 of their art creations on display during January at the Lisbon Town Library for the community to enjoy.
  - Mariana Barnard and Kaitlyn Walls have been chosen to each have one of their artworks professionally framed and displayed at the MEA building in Augusta.
  - Mariana Barnard and Makayla Warren will also have artworks on display at the Portland Museum of Art for the month of March in honor of Youth Art Month.
- Class of 2025 Fundraiser
  - On January 20<sup>th</sup>, the class of 2025 had their annual Cornhole Tournament Fundraiser at Sliders Sports Pub. There were 76 players competing for prize money and over 125 people attended this event. The Class of 2025 raised \$3,112.00.
- Attendance Challenge
  - A district goal this year is to increase student attendance. Lisbon High School is emphasizing the importance of attendance and the direct correlation it has on student success both academically and socially. Attending school regularly supports achieving good grades and feeling connected to your school community. Congratulations to the 23 students that were in school everyday in Quarter two.
- Congratulations to the following staff members!
  - Kathren Greenlaw – Recently nominated for Androscoggin County Teacher of the year.
  - Officer Brianna Kenney – SRO Kenney has recently been nominated as one of this year's 20 Outstanding Women.

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B. LCS Update – Principal Kristie Morin gave the following Update:

- Enrollment - 653
- Safety
  - Fire Drills - 4
- Global Play Day
  - Restoring unstructured play – Objectives: Don't organize anything for your students, don't tell them how to play with the toys/games, don't interfere with your students unless you see something that would physically hurt a child.
- 100<sup>th</sup> Day Activities
  - 100 Day Projects (Grade K and 1)
  - 100 Compliments (Grade 5)
  - Dress like your 100 (Grade 1)
  - Things I have said 100 times (Grade 4)
- Bingo
  - January 12<sup>th</sup> – 126 people attended. It was so much fun! Shout out to the PTO President Laura Yergin and the other members of the PTO that helped out and made this night a huge success.
- Drama Club
  - A Drama Club has been put together by Kaili Quinn. She has about 40 4<sup>th</sup> grade students who are eager to show off their talent in the upcoming May 17<sup>th</sup> and 18<sup>th</sup> performance of Esperanza Rising. Students are practicing their lines, creating scenery, and enjoying time with one another.
- Upcoming Events
  - Grade 4 Wax Museum – February 13<sup>th</sup>
  - Pie Night Fundraiser – March 14<sup>th</sup>
  - Drama Club Performance – Esperanza Rising – May 17<sup>th</sup> and 18<sup>th</sup>

C. PWS Update – Principal McKenney gave the following Update:

- Enrollment - 291
- Safety
  - Emergency Evacuations 3/10
- Artificial Intelligence
  - On February 1<sup>st</sup>, members of the DOE's Maine Learning Technology Initiative (MLTI) came to the middle school to train staff on many of the possible applications that can be used in the classroom. We were also given a 3-D printed medallion in recognition of our past collaborative efforts with MLTI.
- Athletics and Club Update
  - The Captain's Council members accompanied Mr. Toomey to a student leadership conference held at Hyde.

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- Cross Country, Soccer and Basketball teams completed growth-fueled seasons with high numbers of student involvement and the Cheer Team took away the championship.
- The combined band, chorus and rock band concert was a big success.
- Donors Choose
  - Since the last report, teachers at PWS have had 16 projects funded and continue to be the second highest-funded middle school in the state.
- In the News
  - The 2024 US News and World Report, using combined NWEA achievement scores, ranked all Maine middle and K-8 schools. PWS ranked in the top 8% of the 356 middle and K-8 elementary schools in Maine. PWS has been formally recognized, in their words, as “One of the top performing middle schools in the nation.”

D. GSS Update – Director Polakowski gave the following update:

- Enrollment
  - Day Treatment – 20
  - Alternative Education - 17
- Staff Openings
  - 2 Day Treatment Ed Tech III/BHP
- Safety
  - Fire Drills – 3

**8. Report from Superintendent:**

- Enrollment – 1305
- Budget Update
  - Insurance (9%)
  - State Subsidy (Preliminary ED-279)
  - ESSER / ARF Funds (\$58,560)
  - Unassigned Fund Balance
  - Regular Instructions Reserve Account
  - Bus Purchases (3 New)
  - Recreation Department Programs for P.W.S. (Football, Field Hockey)
  - Paid Family Leave Act (1% of Employee Wages starting January 2025)
  - Anticipated/Actual Resignations/Retirements
  - Student Enrollment
  - Special Education
  - Unanticipated Revenue
- Facilities/Transportation
  - PWS Concept Design (Stephen Blatt Architects)
  - Bathrooms Upper Floor 200 Wing (February Break)

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- LCS Playground Equipment (Spring)
- District Vehicles (Mini-Van and Focus)
- Other
  - Capital Reserve (Generator at Central Office)
  - School Calendar (Friday, March 15, 2024)

**9. Public Comment:**

- A. None.

**10. Unfinished Business:**

- A. None.

**11. New Business:**

- A. **VOTED (2)** to approve an overnight field trip for the Key Club to attend the District Educational Conference in Springfield, Massachusetts on Friday, April 5<sup>th</sup> – Sunday, April 7, 2024. (Craig – Labbe-Poisson) (4-0)
- B. **VOTED (3)** to approve an overnight field trip for the National Honor Society to attend the Maine National Honor Society Annual State Banquet and Convention in Bangor, Maine on Wednesday, March 13<sup>th</sup> – Thursday, March 14, 2024. (Labbe-Poisson – Craig) (4-0)
- C. **VOTED (4)** to approve the purchase of security wands for the district. (Lednum – Labbe-Poisson) (4-0)
- D. **VOTED (5)** to install Narcan Boxes within the district. (Lednum – Labbe-Poisson) (4-0)

**12. Financials Reports:**

- A. Lisbon High School – M/E January 2024
- B. Philip W. Sugg Middle School – M/E January 2024
- C. Lisbon Community School - M/E January 2024
- D. Lisbon School Department

**13. Communications (Consent Agenda):**

- A. None.

**14. Committee Comments (Report out on Sub Committee Meetings):**

- A. None.

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**15. Personnel:**

A. New Hire:

- Kathy Gleason Extended Day Program
- Jim Irish Extended Day Program
- Sandy Hogan Extended Day Program
- Katie Glenn Extended Day Program
- Susan Remalia Ed Tech III

B. Resignations:

- Susan Remalia Ed Tech III
- Charlotte Swanson Special Education Teacher

C. Retirements:

- Stephanie Doughty Administrative Secretary LCS
- Marjorie Arndt PT Bus Driver
- Sharon Lizotte Cafeteria Assistant

**16. Policy Review:**

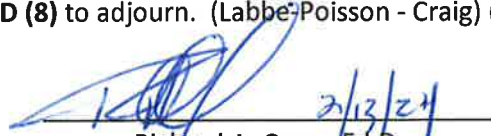
- A. Policy Packet 24 #7 – Distributed for review
- B. Policy Packet 24 #6 – First Read
- C. **VOTED (6)** Policy Packet 24 #5 – Second Read and Adoption (Lednum - Labbe-Poisson) (4-0)

**17. Executive Session:**

- A. **VOTED (7)** to enter into executive session to discuss personnel issues, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(A). (Labbe-Poisson - Lednum) (4-0)  
Time in: 6:46 PM / Time out 7:49PM

**18. Adjournment:**

**VOTED (8)** to adjourn. (Labbe-Poisson - Craig) (4-0) (7:49 PM)

  
Richard A. Green Ed.D.  
Secretary, Lisbon School Committee